

Household Type	Initial Certification Period and SMIRF requirement	Change reported	Impact on certification period	SMIRF Requirement
		Date change acted on		
Regular	12 months - SMIRF required	Homelessness or Migrant in household	CARES will shorten the certification period to 6 months requiring a review in month 6 to continue eligibility.	No
		Prior to Adverse Action in the 4 <sup>th</sup> month of the certification period		
Regular	12 months - SMIRF required	Homelessness or Migrant in household	No effect on the original certification period of 12 months	Yes
		After Adverse Action in the 4 <sup>th</sup> month of the certification period		
Homeless or Migrant	6 months – No SMIRF req.	Reports securing housing or no longer migrant	Certification period stays at 6 months	No
		Any time during certification period		
EBD household with earnings*	12 months – SMIRF required	Source of earnings ends	No effect on certification period.	No
		At any time during the certification period		
EBD without earnings	12 months – No SMIRF required	New source of earnings	No effect on certification period.	Yes
		Prior to AA in the 4 <sup>th</sup> month		
EBD without earnings	12 months – No SMIRF required	New source of earnings	No effect on certification period.	No
		After AA in the 4 <sup>th</sup> month		
TFS	5 months – No SMIRF required	Changes other than death of PP, or loss of WI residence by PP	No effect	None
		Any time during the certification period		
TFS	5 months – No SMIRF required	Death of PP or loss of WI residence by PP	TFS closes – client must re-apply	NA
		Any time during the certification period		

\* A SMIRF may be sent in cases where a change is acted upon between AA of the 4<sup>th</sup> month and when the SMIRF is generated. A SMIRF may no longer be required to be turned in, however, if one is, the changes reported must be acted upon.